

Approved

**Regular City of Athol City Council Meeting**

Held in the Council Room in City Hall

**MINUTES**

**May 5, 2015**

The Mayor called the meeting to order at: 7:00pm

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Visitors asked to please sign in, on the back counter.

Present: Mayor Kuhman; Councilman Spencer; Councilwoman Zichko; Councilman Miller;  
Councilman McDaniel; & City Attorney, Randy Adams

**APPROVAL OF LAST MONTH (April) MEETING MINUTES:**

**Motion by Zichko, seconded by McDaniel that we approve last month's meeting minutes.**  
**\*DISCUSSION All in favor- Motion passed.**

**APPROVAL OF APRIL 22, 2015 2<sup>nd</sup> BUDGET MEETING MINUTES:**

**Motion by Zichko, seconded by McDaniel that we approve the minutes from the April 22, 2015 Budget Meeting.** \*DISCUSSION Councilmembers Zichko, McDaniel, & Spencer in favor, Councilman Miller abstained since he was absent from the meeting-Motion passed.

**APPROVAL OF BILLS AS SUBMITTED: Motion by McDaniel, seconded by Spencer that we approve paying April's bills as submitted.** \*DISCUSSION All in favor-Motion passed.

**TREASURY REPORT and 2<sup>nd</sup> Quarter Financial Statement- submitted in writing by Lori**  
**WATER REPORT- submitted in writing by Lori**  
**PUBLIC HEARING: NONE**

**OTHER BUSINESS:**

**Discussed (original #4) Site Disturbances 1st, accommodating Mr. Hartung's schedule.**

**1. 3 Site Disturbances (2 Issued/1 Pending) for April 2015**

- a. Athol Community Library- Pending from April meeting, Stephen also got one additional bid for council to consider in addition to the 3 the library submitted.  
**Approved by council 5/5/15**
- b. Kootenai Electric- Upgrading the Electric Substation and replace equipment inside the building. 31611 N Old Hwy 95 **Approved in office 4/27/15.**
- c. Josh Spencer- New addition to home at 10077 E Remington Rd. **Approved in office 4/23/15.**

**Motion by McDaniel, seconded by Zichko to approved the city splitting the cost with the Community Library Network in re-paving the joint parking lot, using the BID from Coeur d' Alene Paving.** \*DISCUSSION (The city's portion is approx. \$11,500)

**Roll Call: Zichko yes Miller yes Spencer yes McDaniel yes - Motion passed.**

*NOTE: The City will make reasonable accommodations for anyone attending this meeting who require special assistance for hearing, physical or other impairments. Please contact the City Clerk at (208) 683-2101 at least 24 hours in advance of the meeting date and time.*

2. **Ordinance #402** Looking at changing the regular monthly council meeting date, to allow for more time to prepare reports for council meetings; from the 1<sup>st</sup> Tuesday of each month to the 2<sup>nd</sup> Tuesday of each month.

**Motion by McDaniel, seconded by Zichko to dispense with the rules for the reading of the Ordinance #402 on three different days. \*DISCUSSION**

**Roll Call: Zichko yes Miller yes Spencer yes McDaniel yes Motion passed.**

**Motion by McDaniel, seconded by Zichko to pass Ordinance #402 an ordinance of the City of Athol changing the regular monthly meeting to be held on the 2<sup>nd</sup> Tuesday of each month, effective immediately. \*DISCUSSION** –Councilman Miller stated he was not available then, after some discussion; it was recommend to try again next month using the 3<sup>rd</sup> Tuesday of the month. **Roll Call: Zichko No Miller No Spencer No McDaniel No Motion failed.**

3. **Citizen Seminar** (6 minutes)- the Center for Self Governance, Lori Theander- **No Show**
4. **Saddle Up-Steak House, Howard White, owner and operator**, addressed the council regarding the past due balance of \$1,200 for the previous 4 years of “On-Premises City Beer & Wine Licenses” He asked for any forgivance, as he was just not aware that he needed to buy a city license in addition to the state license. Last month, Lori updated council that he’s been purchasing a state alcohol license since 2012; but have never gotten a city license. It was previously decided he needed to pay for the current and past years, to get into compliance. He did pay in full for his current license in the amount of \$400.00. After a discussion, the council determined that to be fair, they could not forgive any balance of the amount owing; but they would allow a very lenient payment plan; and that further they did sympathize for him.
5. **Beehives on the Building-** Stephen asked council if he could rent a man-lift for a day, to allow a company to go up and retrieve a beehive on the community center building. They will do this free of charge, but in exchange for being able to keep the hive. Also, discussed was him removing the foam boards on all of the windows while he had the man-lift rented. This will allow for him to access future repair costs for the windows on the building. Council directed and gave approval for Stephen to rent a man-lift for a day, to remove the beehive; then he can access how much it will cost to fix the windows.
6. **Kootenai County Prosecuting Attorney Contract- The current contract, signed in 2000**, was for \$100 annually; they are asking for a 15% increase, raising it to \$115 annually. The 2<sup>nd</sup> part of the current contract with the Kootenai County Sheriff Office, will remain the same (\$100 annually) at this time. So the new annual amount for Police and Prosecution Services will be \$215.00. (This item is already listed on the bills for \$1,215.00; this will bring the city current to date. Last previous payment was made back in March of 2009.

**Motion by McDaniel, second by Zichko, to approve the new contract with the Kootenai County Prosecuting Attorney Office. \*DISCUSSION**

**Roll Call: Zichko yes Miller yes Spencer yes McDaniel yes Motion passed.**

7. **Building Emergency Lighting-** Stephen stated that the building emergency and exit lights needs to be added and or replaced and have cages put around some of them in the gym, to protect them from random balls and things hitting them. He reviewed what emergency lighting the whole building needed and he could order them cheaper on-line

with, Emergency Exit Co., for approx. \$600 plus shipping and handling. He also suggested a Knox-Box with a key in it for the fire department, this was approx. \$170 plus shipping and handling.

**Motion by Zichko, seconded by Spencer to approve Stephen placing an on-line order and getting the lights he needs for the building, and the Knox-Box. \*DISCUSSION**

**Roll Call: Zichko yes, Miller yes, Spencer yes, McDaniel yes Motion passed.**

8. **Athol Beautification will be a week-long event, with citizens cleaning-up their yards and removing various debris.** On Saturday June 6, 2015, there will be a series of events going on: there will be a meet-n-greet at 9am in the city park, then volunteer work groups will be assigned to the various homes, that have signed up and asked for assistance, please NOTE...we are always looking for more volunteers.; then a plant exchange, BBQ in the park, a Bigger & Better Scavenger Hunt....and throughout the day a City-Wide Garage Sale will also be happening. Watch for more information and flyers to go up, please contact City Hall with your questions 683-2101. The Mayor wanted to add that not only is this a great way to help clean-up and beautify our city; but it also begins to help address the number of nuisance/junk violations in the city. **Please do your part, help out clean-up your place, and offer some assistance to your neighbors. Join us Saturday June 6<sup>th</sup> 2015 9:00am in the park. Thanks.**

9. **Additional Security Cameras-** Stephen provided a cost estimate, from Intermountain Security, to upgrade and increase the city camera systems. The main concern, stressed by citizens, has been the vandalism, language and destruction that has been happening in the city park. More cameras or eyes on the park could aid in the prevention and the catching of the violators.

**Motion by Zichko, seconded by Spencer, to approve the purchase of the upgraded camera system from Intermountain Security, per the cost estimate. (\$1,710.00) \*DISCUSSION**

**Roll Call: Zichko yes, Miller yes, Spencer yes, McDaniel yes Motion passed.**

10. **Athol Daze will be Saturday August 8, 2015-** We are looking for volunteers to help with specific portions of the day's events. Applications for food and craft vendors will be available as of the 15<sup>th</sup> in the city office and on the city's website. We are hoping to have all the donation letters sent out by the end of the month. We are also looking for ideas on the entertainment (bands or acts). Please watch for more information, or contact City Hall with any questions, suggestions or if you want to volunteer.

## **PUBLIC COMMENTS**

- 1) Connie Stone, Athol, ID- Was curious how each of the council members and the Mayor felt about what the plans for growth in the city of Athol was, and how they planned to go about it. She wasn't looking for an immediate answer but hoped that they would each think about it and possibly make a written statement in the city monthly newsletter. Councilman McDaniel offered a brief response to that in regards to the sewer or SMA agreement. He spoke of how there has been some work and progress and that it will be discussed in future meetings. Mayor also added that as the city begins to update the city's comprehensive plan (a long-term vision for the city); those types of things will be discussed in that. If anyone wants to be a part of that contact City Hall.
- 2) Amy Julien, Athol, ID- Concerns with the "kids in the park", asked if city cameras are the only thing the city is using as a deterrent. Mayor Kuhman encouraged citizens to document or take pictures when they see things happening, call the police, and

- overall just asking for citizen to help raise awareness. She also mentioned the idea of starting up a community watch service in the city.
- 3) MaryAnn Julien, Athol, ID- added her concerns for these kids in the park and stressed how they could all use better supervision and learn how to act more appropriately.
  - 4) Deputy Larson, Kootenai County Sheriff Office- spoke briefly adding that taking pictures do help, but that it's not going to happen overnight.
  - 5) Tamera Ratcliff Athol, ID- says she has a 17 yr. old, and she doesn't even let him go to the park alone because of all these issues.

**ANNOUNCEMENTS: None**

Motion made by McDaniel, second by Spencer to go into Executive session as provided by Idaho Code 67-2345 § (b) **All in favor- Motion passed. Time: 8:35 pm**

**EXECUTIVE SESSION:**

Back from Executive session at 8:55 pm

**Motion by McDaniel, second by Spencer, to give Stephen Williams a 3% raise, effective March 11<sup>th</sup>/his start date, this will be the first tier in the new contract. \*DISCUSSION**  
**Roll Call: Zichko yes Miller yes Spencer yes McDaniel yes Motion passed.**

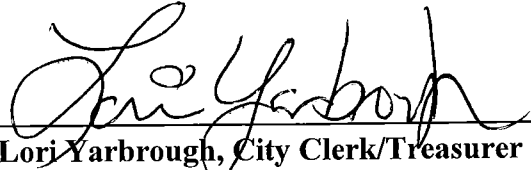
Additional announcements from the Mayor, 4 interviews were conducted for the part-time office help and would like the council to officially hire someone. There was a discussion regarding hiring one or three of these individuals; this is an on-call position.

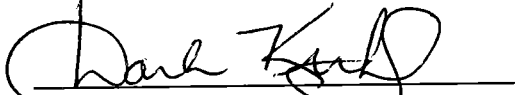
**Motion by Zichko, second by Spencer to hire Laurie Fondahn as a part-time (on-call) office staff. \*DISCUSSION** This is a \$10.00 hour with no other benefits, and considered an Irregular Employee as per the City of Athol Personnel Policy Section IV (A) 2 (C).

**Roll Call: Zichko yes, Miller No, Spencer yes, McDaniel yes, Motion passed.**

**ADJOURNMENT at 9:11pm**

**ATTEST:**

  
**Lori Yarbrough, City Clerk/Treasurer**

  
**Darla Kuhman, Mayor**

Approved at Council on 6/2/15